Navigate – Student facing Schedule
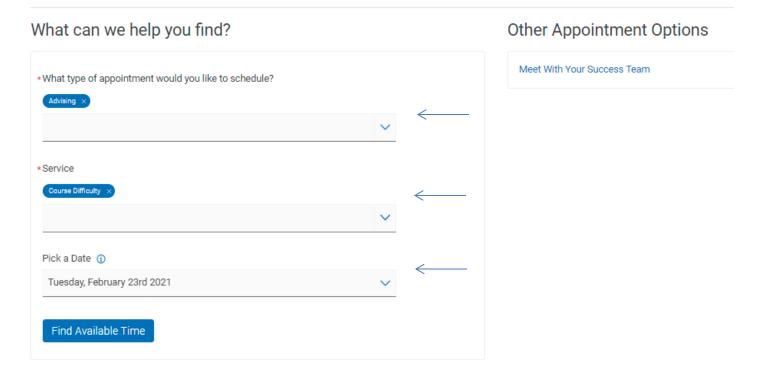
Scheduling Appointments – Guide - njit.campus.EAB.com

1. Go to my.njit.edu
2. Go to Student Services on the left
3. Go to Online Services – locate **Navigate**
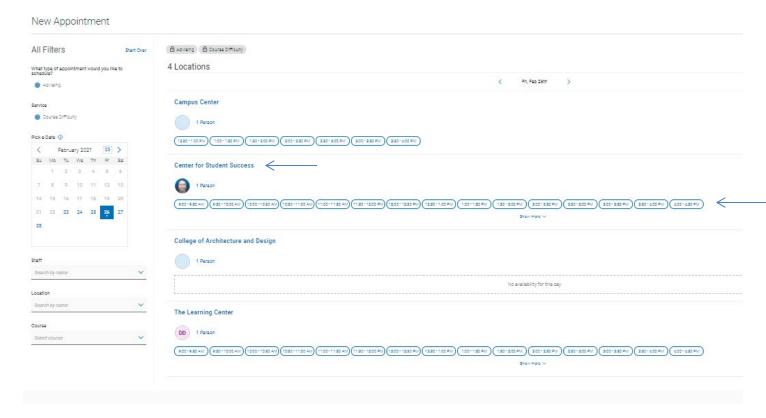4. Student Home Page – Schedule an Appointment

5. Schedule Appointment – Select What type of appointment would you like to schedule from the drop down menu → Select a Service→ Pick a Date
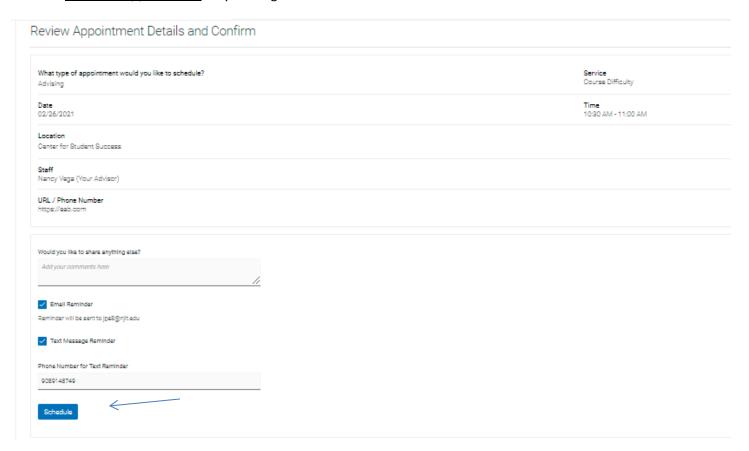
6. **New Appointment** - Select a location and a time

7. <u>Schedule Appointment</u> - By clicking on the blue Schedule button

8. <u>Schedule Appointment</u> – Appointment is Confirm when you see Appointment Scheduled

Success!

Appointment Scheduled

Great job scheduling your appointment!

View Appointments | Schedule Another Appointment