Navigate – YWCC – How to schedule an appointment with your advisor

Scheduling Appointments – Guide - njit.campus.EAB.com

1. Go to my.njit.edu (Highlander Pipeline)
2. Go to Student Services on the left
3. Go to Online Services – locate Navigate
4. Student Home Page – Schedule a Virtual Appointment

5. Schedule Appointment – Answer the questions asked. What type of appointment would you like? Choose from the options and click Next.

6. Schedule Appointment - Select a location and click Next. You will automatically be connected to your advisor
7. **Schedule Appointment** – Select an available time slot from a drop down menu. Click on the Blue available dates and times and select a time.

8. **Schedule Advising Appointment** - Select an appointment time (blue) and click Next

9. **Schedule Appointment** - Confirm Appointment. Please be sure to click on [Confirm Appointment](#). If you do not confirm the appointment you will **not** have scheduled an appointment.
10. You will receive a confirmation that the appointment was scheduled and you will also receive a reminder prior to the appointment.