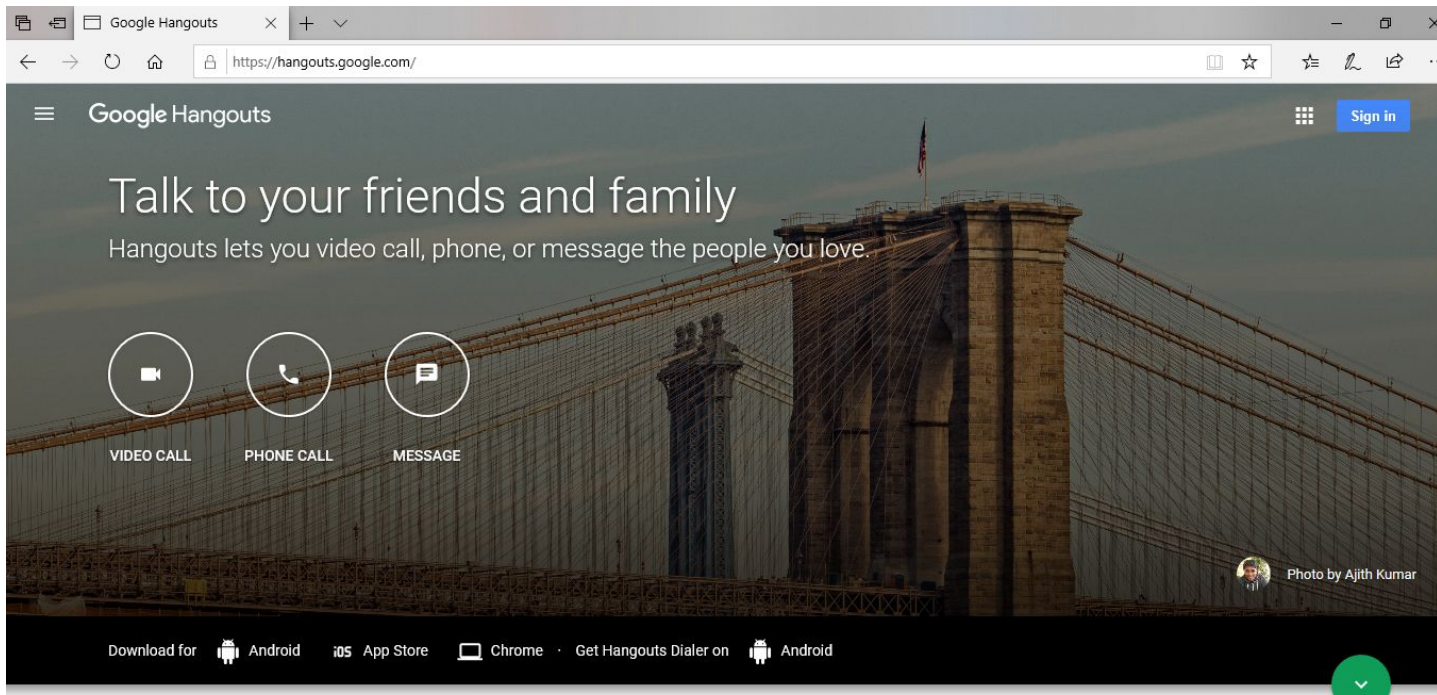
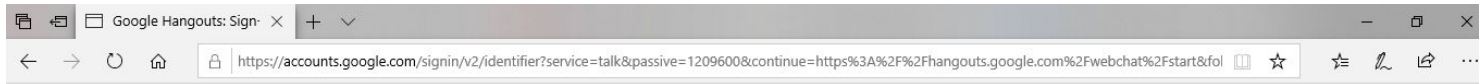



After you have scheduled a Remote Advising appointment with your advisor. Here are the steps to get to that appointment on Google Hangouts.

Step 1: Launch Google Hangouts: <https://hangouts.google.com/>



Step 2: Sign in to Google Hangouts using your NJIT email.




Sign in
with your Google Account

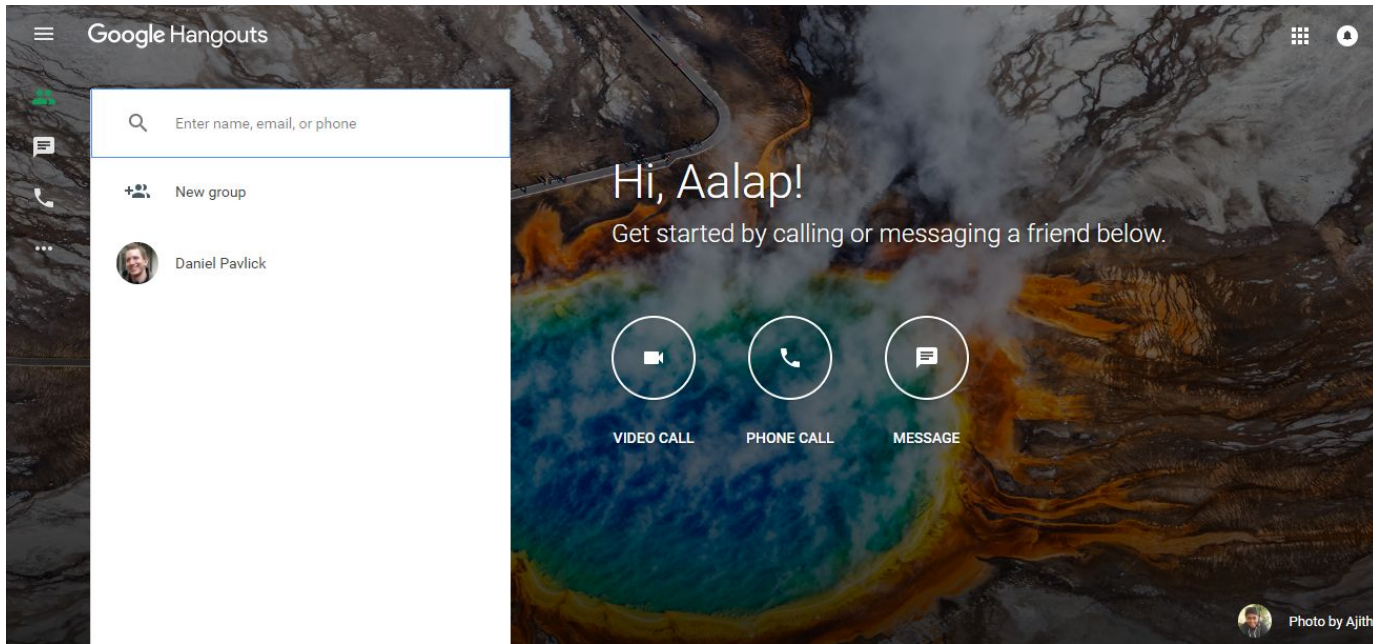
Email or phone

[Forgot email?](#)

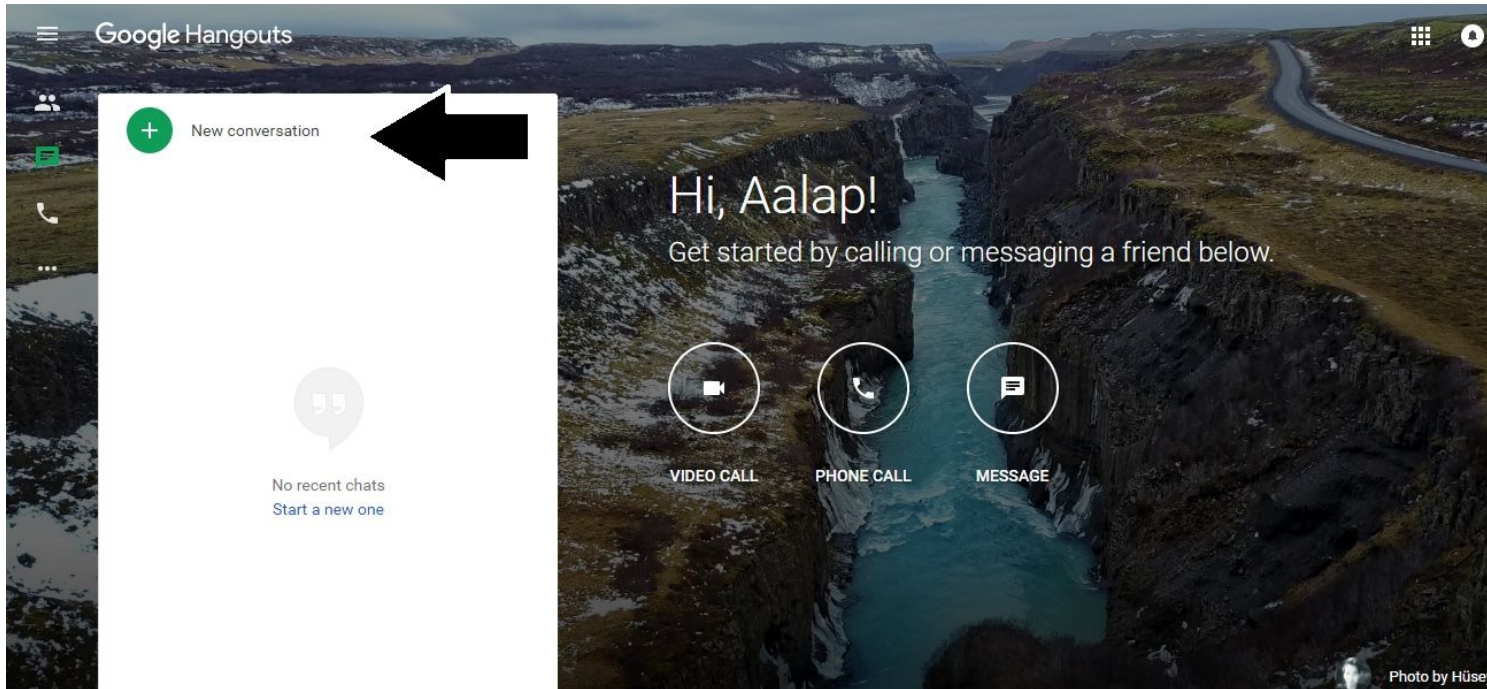
Not your computer? Use InPrivate windows to sign in.
[Learn more](#)

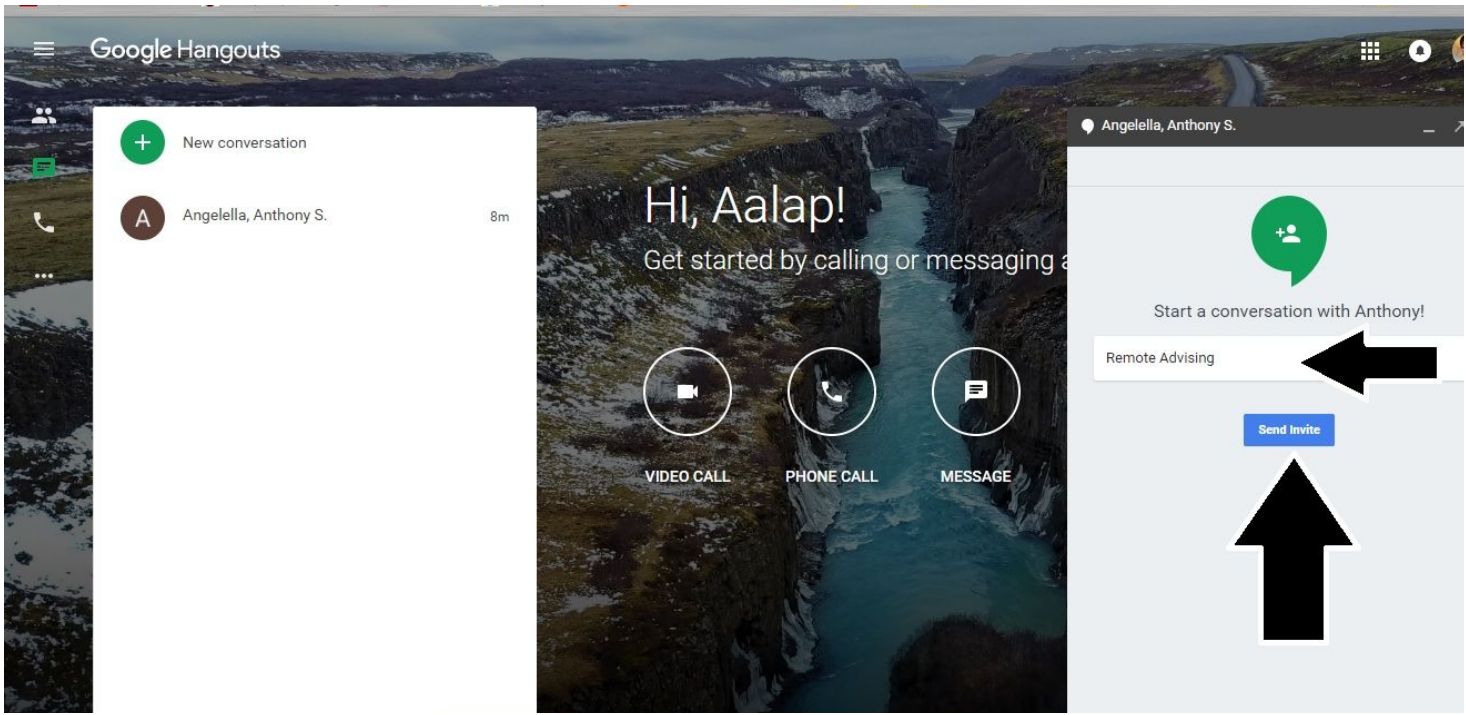
[Create account](#) [Next](#)

Step 3: Once logged in, you have the option to choose the type of communication you would like to use. The three options are Chat, Video Call, or basic Voice Call. **Note:** If you need the advisor to look at your DegreeWorks or any other site/document, Video Chat is the best option as you will be able to share your screen with the advisor.



Step 4: To communicate with the advisors in any way, an invitation must be sent first. To send an invitation, click on the Chat icon on the left side of the screen, then New Conversation and enter the name of your advisor, change the invitation text to “Remote Advising” and click Invite.





Step 5: Once the advisor accepts your invitation, you will be able to chat with the advisor and call, if necessary.

